

Mc Gowan

School of Dance

COVID-19 Risk Assessment

The risk assessment below has been formed from guidance given by the HSE, RAD and ISTD. It will be updated and amended as the current Covid situation develops and further guidance cascaded. The health and safety of our students and staff is paramount. We thank you for your patience during these difficult times and we look forward to welcoming students back into the studios. We are confident that the risk assessment below addresses the potential risks posed and we ask for your co-operation in adhering to the rules we have set out for the safety of the whole community.

Section A

**LOCATION: Landithy Hall, Madron, Penzance
Inner Space Studios Newlyn**

ACTIVITY: Group and private dance lessons

| DATE CARRIED OUT: 14.07.20 | | TIME: 2pm | | |
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| CARRIED OUT BY: Maria De Francesca | | REVIEW DATE: Start of the September term | | |
| Section B | | | | |
| Area | What are the risks | Who is at risk | Control factors to be implemented | Level of risk |
| Car park | Direct transmission of Covid 19 through the air via coughing and sneezing. | Students Parents Carers | Parents and carers are reminded to park with a car space gap in between cars in the car park. Students are reminded that sharing of cars with members outside of families is not permitted. Lesson times will be staggered to allow one class to leave the studio and car park before the next arrives. To limit the number of people attending the studios we recommend 1 parent / carer to drop off and collect. | Low |
| Waiting outside the studios | Direct transmission of Covid 19 through the air via coughing and sneezing. | Students | Students and parents are asked to wait in the car park and not outside the studios. | |
| Inside the | | | Students will enter the studios via the usual front doors | |

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| <p>studios</p> | <p>and exit by the 2m distanced exit doors. Access to the studios is for students only. Students will sanitise hands Students will be asked if they are fit and well- any students deemed unwell will be sent home with parent/carer</p> |
| <p>Inside the studios</p> <p>Direct transmission of Covid 19 through the air via coughing and sneezing. Indirect contact of contaminated surfaces such as door handles, equipment & barres.</p> | <p>Registers A register will be taken at the start of each class by the staff member present. These will be kept for 21 days for use in the NHS Track & Trace system if required.</p> <p>Social Distancing Students are to arrive dressed and ready for class, all shoes required are to be taken into the studios along with a water bottle if required. Convertible tights are recommended to allow students to change from one class to the next without changing. Outdoor shoes and coats are to be placed securely in bags and are to be left in the studio entrance hall or given to parent. They are not to be brought into the studios. Students will enter the studios via the right-hand doors and be allocated a space to place ballet bags and dance space including barre area which they are to remain in. The studios and Barres will be divided into areas to maintain the government social distancing requirements. Staff and children will be reminded on a daily basis of the importance of social distancing both in the studios and outside of it. Posters will be displayed where appropriate to remind students of current guidance.</p> <p>Ventilation Doors and windows will remain open whenever possible</p> <p>Students Staff</p> <p>High</p> |

to maximise ventilation in the studios.

Hand Washing

Alcohol based sanitising gel will be available in all studios and students will be asked to apply in as they enter.

Hand washing facilities with soap, water and paper towels will be available in the toilet. Students and families/carers are reminded to wash hands thoroughly when returning home from the studios.

Staff and children will be reminded on a daily basis of the importance of regular hand washing both in the studios and outside of it. Posters will be displayed where appropriate to remind students of current guidance.

Respiratory Hygiene

Students will be reminded of the 'catch it, bin it, kill it' policy. Tissues will be placed in lidded bins which will be emptied at the end of each day.

Additional Cleaning

Door handles and barres will be wiped down with disinfectant / anti-microbial wipes after each lesson.

Other frequently touched areas / objects such as stair handrails, light switches will be disinfected at the end of each day.

Studio floors will be disinfected at the end of each week.

Any equipment requirement during lessons, such as prop's will be cleaned prior to use by the teaching staff and cleaned again before reuse.

Social Distancing

Student numbers will be limited in the Studios to comply with the 2-metre (6.5 foot) gap recommended by the Public Health Agency.

Symptoms of Covid-19

If a student or a member of their household become unwell with a new continuous cough, a high temperature, and / or a change in their sense of smell they are to self-isolate according to government guidelines and not attend classes.

Parents / carers are asked to notify Mc Gowan School of Dance if a student or member of their household are suspected as having Covid 19.

Likewise if a member of teaching staff or a member of their household have any of the listed symptoms, students who have had classes with that staff member, will be notified.

Any student who displays symptoms of Covid-19 (as described above) during class must be collected from the studios immediately. Parents are reminded to ensure their emergency contact details held by Mc Gowan School of Dance are up to date.

First Aid

If a child sustains an injury during class, the teaching staff reserve the right to assist the child in the most appropriate manner necessary and this may involve some form of physical contact and the use of First Aid. Gloves and masks may be worn during these occasions if deemed appropriate by the staff.

Mental Health

Staff will promote mental health & wellbeing awareness to the students and an open-door policy will be maintained for those who need additional support.

Changing rooms

Direct transmission of Covid 19 through the

Students

All changing rooms remain closed until further notice. Students should arrive dressed and ready for class.

High

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| | air via coughing and sneezing. Indirect contact of contaminated surfaces such as door handles & chairs. | | Students should bring a bag with shoes, water bottle and if possible wearing convertible tights thus removing any need for changing. Students are asked to limit the number of items brought to the studios. | |
| Toilets | Indirect contact of contaminated surfaces such as door handles, toilet seat & sink taps. | Students Staff | The kitchen area and changing room will remain closed until further notice. Students are reminded to come prepared for lessons. | High |

- *Management checks will be undertaken on a regular basis to ensure the above control measures are adhered to.*
- *Staff will maintain regular communication through the usual channels to reassure and support families in these fast changing situations.*
- *Parents / carers are reminded to collect children promptly at the end of class. Changing rooms will not be available for either children or waiting adults and no supervision will be made of children awaiting collection.*
- *Class timetable's will be need to be flexible to accommodate the changing situation and your patience is appreciated with this.*
- *Class fee's are to be paid online upon receipt of an invoice. No cash is to be brought to the studios.*